

## PERFORMANCE OVERSIGHT COMMITTEE MEETING

November 10, 2021

### Board Committee Members\*

Michelle Zmijanac, Chair  
Representative Lori Mizgorski

### Other Board Member\*

Ann Ogoreuc (in-person)  
Jennifer Liptak  
Stephanie Turman (in-person)

*\*all via TEAMS except where indicated*

#### 1. Approval of Minutes:

The Committee approved the minutes from the October 21, 2021 Performance Oversight Committee meeting.

#### 2. Proposed Resolution:

The Committee first reviewed four procurement items and determined the bids to be in accordance with the Authority's procurement policies and procedures, the prices fair and reasonable, the bidders to be responsible and the bids responsive.

The Performance Oversight Committee agreed to recommend the award of bids listed in the resolution for the total amount of approximately \$1.2 million dollars.

The next resolution presented was seeking authorization to enter into an agreement with a contractor to provide oversight and coordination of the Authority's Managed Care services.

In order to obtain a qualified firm to perform the services, a request for proposals was prepared and publicly advertised and one proposal was received.

The proposal submitted by UPMC WorkPartners has been determined to be an acceptable proposal, and it was also determined that that they are responsible and qualified to perform the services.

The Performance Oversight Committee agreed to recommend entering into an agreement with UPMC WorkPartners in the total not-to-exceed amount of \$4,657,143, for an initial five-year period with the option to extend the term of the agreement up to an additional two years at the sole discretion of the Authority.

The next resolution presented at the meeting was seeking authorization to adopt and implement the FY 2022-23 Internal Audit Work Plan.

It was reported that In 2007, the Board adopted an Internal Audit Department Charter as a statement of policy and an expressed commitment to provide financial and operational oversight to the Authority.

In accordance with the Charter, the Authority's Internal Audit Department has conducted various audit and oversight activities over the past several years.

In order to continue these efforts, and to further strengthen the transparency and fiscal oversight of the Authority, the Performance Oversight Committee agreed to recommend adopting and implementing the FY 2022-23 Work Plan attached to the resolution as Exhibit A.

The next resolution presented at the meeting was seeking authorization to extend and amend an agreement to Provide Drug and Alcohol Compliance Program Services.

It was reported that In January 2018, the Authority's Board authorized an award to enter an agreement with Commercial Consulting to provide these services for an initial term of three years for a total not-to-exceed amount of \$1,327,300. The agreement also contains two option years to be exercised by the Authority in its sole discretion.

It was reported that the Board authorized to exercise the first option year in November 2020, with no increase to the previously authorized not-to-exceed amount.

The Performance Oversight Committee agreed to recommend extending the term of the agreement an additional year to February 28, 2023, and to increase the previously authorized total not-to-exceed amount by \$387,209.80.

Next at the meeting, there were three resolutions presented seeking authorization to enter into Construction contracts.

The first project consists of the Manchester and Pitt Tower HVAC and Electrical upgrades.

Staff recommended that the contacts be awarded to Mosites Construction Company in the amount of \$322,692.00 for the General Construction Contract; W.G. Tomko, Inc., in the amount of \$1,753,650.00 for the Mechanical Construction Contract; and Merit Electrical Group, Inc., in the amount of \$561,000.00, for the Electrical Construction Contract for completion of the project.

The foregoing contractors submitted the lowest responsive bids from responsible bidders meeting the Authority's specifications for the project and the prices are fair and reasonable. All awards are subject to the contractors completing the pre-award requirements.

The next resolution presented was seeking authorization to enter into contacts for the Monongahela Incline Phase II Rehabilitation Project.

Staff recommended awarding the General Construction Contract to Mosites Construction Company, in the amount of \$5,477,777.00; the HVAC Construction Contract to W.G. Tomko, Inc., in the amount of \$246,700.00; and the Electrical

Construction Contract to Westmoreland Electric Services, LLC, in the amount of \$2,558,000.00 for completion of the Project.

The foregoing contractors submitted the lowest responsive bids from responsible bidders meeting the Authority's specifications for the project and the prices are fair and reasonable. All awards are subject to the contractors completing the pre-award requirements.

The next resolution presented was seeking authorization to award contacts for the Subway Station Escalator Rehabilitation Project.

Staff recommended that the General Construction contract be awarded to Mosites Construction Company, in the amount of \$13,245,813.00; and the Electrical Construction Contract be awarded to Merit Electrical Group, Inc. in the amount of \$262,723.00; for completion of the Project.

The foregoing contractors submitted the lowest responsive bids from responsible bidders meeting the Authority's specifications for the project and the prices are fair and reasonable. Both awards are subject to the contractors completing the pre-award requirements.

The final resolution presented at the meeting was seeking authorization to extend and amend agreements to provide legislative consulting services.

It was reported that In January 2019, the Authority enter into agreements with Greenlee Partners, LLC, and Buchanan Ingersoll & Rooney PC, to provide the services for an initial term of three years for a total not-to-exceed amount of \$888,000, to be allocated by the Authority among the two firms.

The agreements also contained two option years to be to be exercised by the Authority in its sole discretion.

The Performance Oversight Committee agreed to recommend exercising the first option year and increasing the previously authorized total not to-exceed amount to \$1,137,206. My fellow members, I respectfully request the Board approve this resolution.

Also, at the meeting, representatives from the Pennsylvania Department of Transportation gave a detailed review of the CY 2021 PennDOT Rail Transit Safety Review Program. PennDot emphasized the good working relationship they have with Port Authority, in particular, Mr. Burt Jennings, Director of Safety and Chief Porter of the Port Authority Police Department.

With no further business, the meeting was adjourned.