

**Technology Committee
Minutes
September 17, 2020**

The meeting was called to order and held virtually, with the following in attendance:

Board Members:

Jennifer Liptak, Chair
Representative Austin Davis
Jeff Letwin
Representative Lori Mizgorski

Ann Ogoreuc
John Tague, Jr.
Michelle Zmijanac

Opening Remarks

Ms. Liptak opened the meeting and welcomed those in attendance.

Approval of Minutes from the July 16, 2020 Technology Committee Meeting

Ms. Liptak asked Members if there were any corrections to the minutes. There were none and members approved the minutes.

Awarding of Bids (Tony Trona, Director of Purchasing and Materials Management)

- ❖ Connect Band – The bid was publicly advertised and ebusiness documents were distributed. Two firms accepted the invitation and two bids were received for Connect Bands over a three-year period. The low bidder did not provide a working sample, therefore is ineligible for award. It was recommended that Electronic Data Magnetics, in the amount of \$134,545.00 over a three-year period, be awarded the contract. There has been no recent purchase of these items, however, staff has determined the price to be fair and reasonable and consistent with the funds budgeted.
- ❖ VM Horizon Support and Subscription Services Over a One-Year Period – The bid was publicly advertised and ebusiness document were distributed. Five firms accepted the invitation and five bids were received. The lower bidder inserted their own terms and conditions which altered the bid documents in their entirety and is therefore ineligible for the award. It was recommended that SAITECH, Inc, in the amount of \$127,900.01 over the one-year period, be awarded the contract. This price represents a 44 percent increase over previous years purchase for these services four years ago. Staff has determined the price to be fair and reasonable and consistent with the funds budgeted.