

PERFORMANCE OVERSIGHT COMMITTEE MEETING

March 21, 2019

The meeting was called to order at 9:00 a.m. in Port Authority's Neal H. Holmes Board Room located on the fifth floor of the Heinz 57 Center with the following in attendance:

Board Committee Members

Michelle Zmijanac, Chair
Jen Liptak
Dom Costa
Jeff Letwin

Other Board Members

John Tague
Ann Ogoreuc
Stephanie Turman

1. Approval of Minutes:

The Committee approved the minutes from the February 14, 2019 Performance Oversight Committee meeting.

2. Proposed Resolutions:

The Performance Oversight Committee reviewed three resolutions.

The Committee first reviewed six procurement items and determined that the bids were in accordance with the Authority's procurement policies and procedures, the prices to be fair and reasonable, the bidders to be responsible and the bids responsive.

The Performance Oversight Committee agreed to recommend for award the six items listed in the resolution for the total amount of approximately \$3.2 million.

The next resolution reviewed by the Committee seeks authorization to award contracts for ancillary construction services for upgrades and improvements to property and facilities at various locations owned or operated by the Authority.

The contracts will be for a three-year period and the work will be performed on an individual work order basis in accordance with rates established in the contracts. In order to perform these services, bid documents were prepared and publicly advertised. Three (3) bids were received for the General Highway Construction Contract, three (3) bids were received for the General Building Construction Contract, four (4) bids were received for the Plumbing Construction Contract and three (3) bids were received for the Electrical Construction Contract.

The bid of Michael Facchiano Contracting, Inc., in the amount of \$3,648,803, for the General Highway Construction Contract, the bid of Plavchak Construction Company, Inc., in the amount of \$3,245,580, for the General Building Construction Contract, the bid of Wheels Mechanical Contracting & Supplier, Inc., in the amount of \$2,432,610, for the Plumbing Construction Contract and the bid of TSB, Inc., doing business as

Schultheis Electric, in the amount of \$3,327,034, for the Electric Construction Contract were determined to be the lowest responsive bids from responsible bidders among the bids received.

The Performance Oversight Committee agreed to recommend entering into agreements with these firms for the respective contracts.

The final resolution reviewed by the Performance Oversight Committee seeks authorization to enter into a contract for the installation of CCTV camera systems at 25 stations along Port Authority's Light Rail System, four stations along the East Busway, the West Mifflin Garage and two Maintenance Facilities, totaling 171 cameras.

The work also includes installation of fiber optic communications along portions of the East Busway, a new public address system at the Manchester Shop and modifications at the Pitt Tower Police and Security Building.

After review of the bids by the Authority's staff and counsel, it has been determined that the bid of Merit Electrical Group, Inc. is the lowest responsive bid from a responsible bidder.

The Performance Oversight Committee agreed to recommend awarding the contract to Merit Electrical, in the amount of \$2,258,650, subject to completing the pre-award requirements.

3. Financial Report:

Under the financial portion of the meeting, Mr. Peter Schenk reported that for the month of February 2019, Total Operating Income was below budget by \$144,370, primarily due to lower Passenger Revenues. Total Expenses for the month of February were under budget by approximately \$2.6 million. Operating Subsidies were \$19,701 under budget for the month.

Mr. Schenk also reported that extraordinary operating expenses and revenues related to last year's flood and derailment would be reported next month in the form of an additional financial statement.

With no further business, the meeting was adjourned.