

PORT AUTHORITY OF ALLEGHENY COUNTY  
MINUTES OF THE REGULAR BOARD MEETING  
FRIDAY, APRIL 26, 2019

The Regular Meeting of the Board of Port Authority of Allegheny County was held on Friday, April 26, 2019 at 9:30 a.m. at the Authority's Administration Offices, 345 Sixth Avenue, Pittsburgh, Pennsylvania, 15222-2527, pursuant to due public notice given as required by law.

**Board Members**

Jennifer Liptak, Vice Chair  
Michelle Zmijanac  
John Tague  
Stephanie Turman (via phone)  
D. Raja (via phone)  
Ann Ogoreuc  
Jessica Walls-Lavelle  
Senator Jim Brewster  
Rep. Austin Davis  
Rep. Lori Mizgorski  
Joel Lennen, General Counsel

**Media**

Ed Blazina, Post-Gazette

**Port Authority Staff:**

Katharine Kelleman, chief executive officer, Keith Wargo, chief engineer, Mike Cetra, chief legal officer, Maurice Bell, chief operations officer, Pete Schenk, chief financial officer, Jim Ritchie, chief communications officer, Jeffrey Devlin, chief information officer, David Huffaker, chief development officer, Inez Colon, chief Human Resources officer, Jerimaine Ward, manager Contract Administration, Catherine Terrill, Professional Services contact specialist, Phillip StPierre, director Service Development, Heather Wilhelm, director Service Delivery, West Mifflin, Glenn Meister, senior internal auditor, Melissa Girty, Government Affairs and Outreach liaison, Erica Costa, Procurement contract administrator, Tony Trona, director Purchasing and Materials Management, James MacNeil, assistant to the director Service Delivery Ross, Fred Mergner, program manager Scheduling, Dana Bacs, counsel labor and employment, Melissa Rubin, Public Relations coordinator, Maria Nickerson, manager Internal Audit, Ed Typanski, director Grants and Capital Projects, Sarah Kastelic, digital communication specialist, John DeAngelis, manager Contract Administration, Don Rivetti, deputy chief operations officer Maintenance, Mike Heidkamp, deputy chief operations officer Operations, Danielle Hillgartner, assistant director Rail, Cindy McMonagle, assistant to the director East Liberty, Andy Lukaszczwicz, director Service Delivery Rail, Charles Reeves, director Service Delivery Collier, Amy Silbermann, director Planning, Kathy Lucas, administrative assistant, Diane Williamson, executive assistant.

**Operators Recognized**

Kevin Johnson, Tracy Baselj, Paul Filicko, Timothy Foley, Donald Walker, Michael Young, Carl Kolas, Russell Kukic, Richard Schumacher, Christopher Cibula, Edward Harkins, James Paul.

**Other**

Carolyn Lenigan, Glenn Walsh, James Love, Giovanni Montagnino, Alison Ketting, PPT, Bob Galvin, K. Shannon, Laura Wiens, PPT, Swain Uber, PPT, Adam Shams, Cosmos Technologies, Greg Moreland, House of Representatives, Bill Trimbatic, Bob Hurley, GAI Consultants, Bonnie Kraut.

The Vice Chair called the April 2019 Regular Meeting of the Board to order.

Following the pledge of allegiance, Ms. Liptak welcomed Representative Lori Mizgorski as a Member of the Board, replacing Mr. Vescio who recently resigned. Representative Mizgorski replied that she is honored to be here and very excited to take on all of the issues here at Port Authority.

Ms. Liptak made a recommendation for approval of the minutes of the March 29, 2019 Regular Meeting. A motion was made, seconded and unanimously passed.

Before calling on Ms. Kelleman for her report, Ms. Liptak noted for the record that both Mr. D. Raja and Ms. Stephanie Turman were participating by phone.

The Vice Chair called on Ms. Kelleman for the report of the Chief Executive Officer. Ms. Kelleman first asked for a moment of silence for the following retired Port Authority employees who have passed since our last meeting: retired instructor Frederick Brock, retired painter Paul Lang, retired dispatcher Richard White, retired operator William Paxton, III, retired operator and assistant manager Virgil Haley, retired contract specialist Richard Zolinas, retired operator Harry Lewis, retired operator Wilson Griffin, retired operator Robert Parasider and retired technician Brian Price.

At this time, Ms. Kelleman also welcomed new Board Members Representative Lori Mizgorski and noted that this is also Representative Austin Davis' first Board meeting as a newly appointed Member. Staff is very happy to have you join us and we are excited to work with both of you.

Ms. Kelleman reported that yesterday was national "Get on Board Day." It's a new effort led by the American Public Transportation Association to shine a light on the value of transportation. We participated in this event with a lot of social media presence. Pittsburghers who use transit save about \$7,800 a year, so not only are we mitigating congestion and improving air quality, we are saving people money. We also surprised three of our customers at our Downtown Service Center with a weekly pass in a random drawing.

Ms. Kelleman reported that this week she joined the Public Transportation Association at its annual meeting. It is a great opportunity to get together with other transit agencies from around the state, talk about concerns with funding going forward, and sharing experiences.

Ms. Kelleman continued reporting that last month we recognized operators who have driven 25 years without an at-fault accident, and today we are recognizing operators who have driven 20 years without an at-fault accident. Ms. Kelleman recognized the following operators: from Collier, Tracy Baselj, Paul Filicko and Timothy Foley; from Ross, Donald Walker and Michael Young; from the Light Rail System, Carl Kolas, Russell Kukic and Richard Schumacher; and from West Mifflin, Christopher Cibula, Edward Harkins and James Paul. Ms. Kelleman thanked the operators for their safe driving and noted that Operator Michael Majeya has also achieved this record, but could not attend today's meeting.

Ms. Kelleman stated that getting our customers where they want to go is our mission, but safety is always our number one priority. These driving records are a testament to the great service that Port Authority gives every day.

Ms. Kelleman noted that at future Board meetings, we would also be recognizing dispatchers, Road Operations supervisors and our Maintenance personnel through our Recognition Program.

That concluded the remarks of the Chief Executive Officer.

Ms. Liptak took a moment to recognize Ms. Jessica Walls-Lavelle, who is also a new Member of the Board. She said that she is looking forward to working with these three great individuals who she knows personally.

Ms. Liptak called on Ms. Zmijanac for a report of the Performance Oversight Committee. Ms. Zmijanac reported that the Performance Oversight Committee met last week. At the meeting, Chief Financial Officer Peter Schenk, reported that for the month of March 2019, Total Operating Income was below budget by \$141,553 primarily due to lower Passenger Revenues and Total Expenses for the month of March were under budget by approximately \$6.0 million with approximately \$3.6 million of this variance attributable to a payroll system upgrade that will normalize by fiscal year-end. Mr. Schenk also reported that Operating Subsidies were under budget by \$2.4 million for the month due to a timing issue with state operating assistance.

There were three resolutions reviewed by the Performance Oversight Committee.

Ms. Zmijanac reported that the Committee first reviewed two procurement items and determined that the bids were in accordance with the Authority's procurement policies and procedures, the prices to be fair and reasonable, the bidders to be responsible and the bids responsive. The Performance Oversight Committee agreed to recommend for award the two items listed in the resolution for the total amount of \$735,731.

On behalf of the Performance Oversight Committee, Ms. Zmijanac respectfully requested approval of the resolution. It was moved, seconded and unanimously agreed that the resolution be approved as presented.

Ms. Zmijanac stated that the next resolution seeks authorization to award a construction contract for the Mt. Washington South Portal Rail and Pavement Replacement project. It was reported at the meeting that the work for the project would include establishing maintenance and protection of traffic; removal and replacement of reinforced concrete pavement, embedded track, concrete curbs and sidewalks; and signal loops and pavement markings.

The bid of Michael Facchiano Contracting, Inc. has been determined to be the lowest responsive bid from a responsible bidder meeting the Authority's requirement for the contract. The Performance Oversight Committee agreed to recommend awarding the contract to Michael Facchiano, in the amount of \$1,802,800, subject to completing all pre-award requirements.

On behalf of the Performance Oversight Committee, Ms. Zmijanac respectfully requested approval of the resolution. It was moved, seconded and unanimously agreed that the resolution be approved as presented.

Ms. Zmijanac stated that the final resolution seeks Authorization to Extend and Amend Agreements for Investigative Services. In May 2015, the Board authorized the award of agreements to four firms for an initial term of three years for a total not to exceed amount of \$300,000, to be allocated on an as-needed basis through task specific work orders. The agreements also contain two option years to be exercised at the sole discretion of the Authority.

In April 2018, the Board authorized the exercise of the first option year with three of the four firms, extending the term of the agreements until June 30, 2019, with no increase to the previously authorized total not-to-exceed amount.

The recommendation is now to authorize an additional amendment to the agreements with those three firms, Specialty Private Investigators, Inc., CSI Corporate Security and Investigations, Inc., and Investigations by King, LLC, to extend the term of their agreements for an additional year to June 30, 2020, with no increase in the previously authorized total not-to-exceed amount of the agreements.

On behalf of the Performance Oversight Committee, Ms. Zmijanac respectfully requested approval of the resolution. It was moved, seconded and unanimously agreed that the resolution be approved as presented.

That concluded the report of the Performance Oversight Committee.

The Vice Chair called on Mr. Tague for a report of the Planning and Stakeholder Relations Committee. Mr. Tague reported that the Planning and Stakeholder Relations Committee met last week and he had one item to present from the meeting, along with an update on the Allegheny County Transit Council.

Mr. Tague reported that Ms. Breen Masciotra, Transit Oriented Development Program Manager, provided the Committee with a presentation on the station improvement plan for the Dormont Junction Station. This station is in the top 25 percent for light rail station usage with 878 trips daily along the Red Line.

In order to develop a plan, Port Authority had to consider the feasibility, access and design of the existing station. This process began in February 2018, and included two rounds of community meetings along with ongoing stakeholder engagement. The new station design will improve safety with a protected pedestrian walkway. It also includes two large canopies with windscreens providing shelter for riders, an ADA ramp with handrails and guardrails, benches, bike racks, signage, public art, planters and trash receptacles. Mr. Tague commented that he is very pleased with this process and the amount of meaningful community engagement that went along with this project. He is looking forward to seeing this design become a reality.

Mr. Tague then gave an update on the Allegheny County Transit Council. The Council met last night and Anthony Berkley, manager of Operator Training, provided an overview of Port Authority's current Bus and Rail Operator Training Program. This included a detailed overview of CDL preparation, ADA sensitivity and various safety policies and procedures. The group also received updates on the Bus Rapid Transit Project, the pilot boarding test at Sixth and Smithfield, and the use of social media in the Customer Service Department.

That concluded the report of the Planning and Stakeholder Relations Committee.

The Vice Chair provided the report of the Technology Committee. Ms. Liptak reported that the Committee met on April 18 and she had three resolutions to present to the Board.

The first resolution is for the purchase of CISCO equipment and Smart Net support services to upgrade the networking and wireless capabilities at Port Authority's garages and other locations. The lowest bid for the procurement received was from CDW. The Technology Committee found the bid of

CDW to be in accordance with the Authority's procurement policies and procedures, the prices to be fair and reasonable, and the bidder to be responsive and responsible.

On behalf of the Technology Committee, Ms. Liptak respectfully requested approval of the resolution. It was moved, seconded and unanimously agreed that the resolution be approved as presented.

Ms. Liptak stated that the next resolution seeks authorization to enter into an agreement with Scheidt & Bachmann USA, Inc., to provide AFCS farebox services and to purchase spare parts. Ms. Liptak reported that the Authority requires the services of a contractor for preventative and remedial maintenance for its fareboxes, and also to sell and provide spare parts needed for the maintenance of the fareboxes.

The Authority currently has a contract with S&B that expires on May 31, 2019. The Authority's AFC System, which includes the fareboxes, is proprietary, and Scheidt & Bachmann is the only contractor which can provide the necessary services and parts.

The Authority proposes to enter into a three-year agreement with Scheidt & Bachmann to provide the services and purchase the parts for a total not-to-exceed amount of \$3,023,100. Ms. Liptak noted that the Authority has completed independent cost estimates for the services and parts required from S&B and determined the costs to be fair and reasonable.

On behalf of the Technology Committee, Ms. Liptak respectfully requested approval of the resolution. It was moved, seconded and unanimously agreed that the resolution be approved.

Ms. Liptak reported that the final resolution seeks authorization to enter into a software license and services agreement with Oracle America, Inc. Ms. Liptak stated that the Authority previously entered into a software licenses and service agreement with Oracle that provided for the purchase of licenses and maintenance and support services for PeopleSoft software modules necessary for the Authority's operations.

As the current maintenance and support agreement expires May 31, 2019, the Authority desires to enter into a new agreement with Oracle to continue the maintenance and support services in order to maintain the Authority's investment in Oracle's PeopleSoft software systems and applications.

The PeopleSoft software modules are solely-owned, copyrighted by, and proprietary to Oracle. As such, Oracle is the only entity able to provide the necessary services to the Authority.

Ms. Liptak stated that the Technology Committee recommends entering into an agreement with Oracle for a five-year period, beginning May 31, 2019 through May 31, 2024, for the software maintenance, licensing and support services for a total not-to-exceed amount of \$2,481,374.35.

On behalf of the Technology Committee, Ms. Liptak respectfully requested approval of the resolution. It was moved, seconded and unanimously agreed that the resolution be approved as presented.

That concluded the report of the Technology Committee.

Ms. Liptak stated that under new business, we have a report and recommendation from the Nominating Committee. Ms. Liptak noted that Ms. Jessica Walls-Lavelle recently replaced one of our Members, Mr. Kania, on the Board. As Mr. Kania was appointed Treasurer for the Authority at the

Annual Meeting in January, the position is now vacant. Ms. Liptak, thus, called on the Nominating Committee for a recommendation to fill the vacancy.

Ms. Zmijanac provided the report for the Nominating Committee. Ms. Zmijanac stated that the Nominating Committee recommends Ms. Ann Ogoreuc as Treasurer for the Authority for the remainder of Calendar Year 2019.

Ms. Liptak asked if there were any other nominations. Hearing none, she requested a motion to nominate Ms. Ogoreuc for the position of Treasurer. It was moved, seconded and unanimously agreed that Ms. Ogoreuc fill the vacancy as Treasurer for the remainder of 2019.

There was one speaker during the public comment period. Mr. James Love stated his continued concerns with the railroad lines and overlapping service with our regional partners.

There being no further business to conduct, the meeting was adjourned.

The next Regular Meeting of the Board will be Friday, May 31, 2019.

Approved