

PERFORMANCE OVERSIGHT COMMITTEE MEETING

October 18, 2018

The meeting was called to order at 9:00 a.m. in Port Authority's Neal H. Holmes Board Room located on the fifth floor of the Heinz 57 Center with the following in attendance:

Board Committee Members

Michelle Zmijanac, Chair
Jennifer Liptak
Jeff Letwin

Other Board Member

John Tague
Ann Ogoreuc

1. Approval of Minutes:

The Committee approved the minutes from the September 20, 2018 Performance Oversight Committee meeting.

2. Proposed Resolutions:

There were three resolutions reviewed by the Performance Oversight Committee.

The Committee first reviewed two procurement items and determined that the bids were in accordance with the Authority's procurement policies and procedures, the prices to be fair and reasonable, the bidders to be responsible and the bids responsive.

The Performance Oversight Committee agreed to recommend for award the two items listed in the resolution for the total amount of approximately \$3.1 million.

The next resolution reviewed by the Committee seeks authorization to award a general construction contract, plumbing construction contract and an electrical construction contract for the Paint Booth Installations at the Ross and East Liberty Garages.

It was reported at the meeting that bid documents were prepared and publicly advertised. Three bids were received for the general contract, two bids were received for the plumbing contract and three bids were received for the electrical contract.

The Performance Oversight Committee agreed to recommend the General Contract be awarded to Mosites Construction Company, Inc., in the amount of \$3,213,000; the plumbing contract be awarded to Wheels Mechanical Contracting and Supplier, Inc., in the amount of \$185,000; and the electrical contract be awarded to Merit Electrical Group, Inc., in the amount of \$252,700, all subject to completing pre-award requirements.

The final resolution reviewed seeks authorization to adopt an amended Collective Bargaining Agreement with the Port Authority Transit Police Association covering transit officers.

It was reported at the meeting that the Collective Bargaining Agreement with Port Authority and the Police Association expired on July 31, 2018.

Following a mediation session before a mediator appointed by the Pennsylvania Labor Relations Board, Port Authority and the Police Association have agreed on proposed terms and conditions for an amended agreement to be effective August 1, 2018 through July 31, 2023.

It was announced at the meeting that the officers have ratified the proposed terms and conditions of the amended agreement.

The Performance Oversight Committee agreed to recommend approving and ratifying the proposed terms and conditions of the amended agreement as set forth in the summary attached to the resolution as Exhibit 1.

3. Financial Report:

At the meeting, CFO Peter Schenk reported that Total Operating Income through the first quarter of the fiscal year was \$938,225 ahead of budget, primarily due to higher Passenger Revenues and Total Expenses were approximately \$4.8 million under budget.

He also reported that total subsidies are \$3.6 million ahead of budget, due to a timing issue.

With no further business, the meeting was adjourned.