

PORT AUTHORITY OF ALLEGHENY COUNTY  
MINUTES OF THE REGULAR BOARD MEETING  
FRIDAY, FEBRUARY 26, 2016

The Regular Meeting of the Board of Port Authority of Allegheny County was held on Friday, February 26, 2016 at 9:30 a.m. at the Authority's Administration Offices, 345 Sixth Avenue, Pittsburgh, Pennsylvania, 15222-2527, pursuant to due public notice given as required by law.

**Board Members:**

Robert Hurley, Chair  
Senator Jim Brewster  
Jeff Letwin  
John Tague  
Rob Vescio  
Tom Donatelli  
Representative Dom Costa  
Constance Parker  
Robert Kania  
Michelle Zmijanac  
Joel Lennen, General Counsel

**Media:**

Ed Blazina, Post-Gazette  
Chris Morrow, Pittsburgh Courier  
Rico Martello, Pittsburgh Courier  
Megan Guza, Tribune Review  
Dave Kaplan, WTAE  
Ryan Deto, Pittsburgh City Paper

**Port Authority Staff:**

Ellen McLean, chief executive officer, Bill Miller, Chief Operations Officer, Jim Ritchie, Communications Officer, Mike Cetra, assistant general manager Legal and Corporate Services, Pete Schenk, chief financial officer, Keith Wargo, assistant general manager Engineering and Technical Support, Barry Adams, assistant general manager Human Resources, Robert Sechler, Professional Services contract specialist, Ed Typanski, director Grants and Capital Programs, Tony Trona, director Purchasing and Materials Management, Fred Mergner, assistant manager Scheduling and Service Planning, Diane Williamson, executive assistant.

**Other**

Molly Nichols, PPT, Anita Boehm, Representative Dom Costa's Office, Carolyn Lenigan, Joan Natko, ACTC, Jim Robinson, ACTC, Casy Stelitano, PPT, Brandi Fisher, ADA, Matt Petras, Thomas Merton Center, Stuart Strickland, ACTC, Terry Breisinger, Brink's, Dean Mougianis, PPT James Love, ACTC, Helen Gerhardt, PPT, Ed Roethlein, WRA, Donna Terry, PPT, Saowalule Srimungula, GSPIA, Mary Johnson, Dennis Donahoe, PPT, Jonah McAllister Erickson, PPT, Annie McGowan, PPT, Jeff Hans, HDR, Dell Vann, Black Lives Do Matter.

The Chairman called the meeting to order. Following the recital of the pledge of allegiance, recommendation was made for approval of the minutes of the January 22, 2016 Annual Meeting. A motion was made, seconded and unanimously passed. Recommendation was also made to approve the minutes from the Board's January 22, 2016 Regular Meeting. A motion was moved, seconded and unanimously passed.

The Chairman called on Ms. McLean for a report from the chief executive officer. Ms. McLean stated that she had a few items to report. First, she announced that the results of the Texas

A&M Transportation Institute study reported by the media this week ranked Port Authority as the eighth top transit systems in the country. She explained that this analysis was based on commute times, percentage of commuters riding transit, differences in the median income between transit riders and the general population. Ms. McLean noted that this ranking clearly shows the benefits offered to this community by public transportation, and we are thrilled to have a tangible recognition in a study conducted by such a reputable organization.

Next, Ms. McLean reported that on January 31, Port Authority police officers were involved in a very unfortunate and tragic incident in Wilkesburg. This has been widely reported in the media and also remains under investigation. Consequently, Ms. McLean stated that she is not going to go into more detail, and this agency will not comment publicly about the matter until the investigation has been concluded.

Lastly, Ms. McLean reported that some of the folks here today attended our first policy hearings on Wednesday in downtown, and while the turnout for the two sessions was light, the comments received certainly offered a range of views and will be considered as we work through this proposal. She announced that we have another hearing scheduled for March 8 from 3:00 to 7:00 p.m. at Alumni Hall in Oakland. Ms. McLean noted that if you cannot attend, please take some time to send us comments either online or by mail and reminded everyone that the comment period is through the full month of March.

That concluded the report of the chief executive officer.

Before moving onto the public input segment of the agenda, the Chairman reminded the speakers that there is a three-minute limit and also to let everyone know that the Board generally does not comment from the podium on speakers' issues and concerns.

The Chairman called the first speaker, Mr. Stuart Strickland, ACTC president. Mr. Strickland reported that as the president of the Allegheny County Transit Council, he speaks for the group and not for himself. ACTC consists of ordinary riders from all around the system who volunteer their time to share their ideas and deliberate on matters relating to transit services.

Over the past couple monthly meetings, ACTC has debated the fare policy proposal at length. He reported that in general, the proposed changes are strong with only a few adjustments needed. Their most significant objection is the requirement that cash customers pay full fare for each ride, explaining that there will always be all-cash riders, and many are the new riders that we want to attract.

Their other issue is one-point entry. ACTC's experience is that even with the ConnectCard, each boarding passenger spends three to five seconds boarding and tapping of the card. At peak evening rush with one point of entry instead of two or three, each passenger taking a couple seconds to board and tap cannot possibly result in a decrease in dwell time as claimed in the Planned Summary. Forcing a single point of entry defeats the purpose of two or three-door buses. Mr. Strickland concluded his report by stating that ACTC believes these parts of the proposal need reworked.

The next two speakers, Ms. Brandi Fisher, President of Alliance for Police Accountability and Ms. Helen Gerhardt, Pittsburghers for Public Transit, voiced their concerns for changes in use of police dogs after Bruce T. Kelley Jr. was killed in Wilkinsburg last month during the fatal stabbing of a police dog. They stated that using police dogs to attack people, given the history of the practice, particularly against African Americans, and the unpredictability of the outcomes, should never be an option for the police. They stated that the practice is inhumane for both the dog and the person being attacked and it is illogical to expect a person not to defend oneself when being attacked by a dog. They further stated that releasing the dog puts both the dog and the person in harm's way.

Mr. Dell Vann, of Black Lives Matter, also addressed the Board. Mr. Vann stated that Mr. Kelley's death shows the racial divide in the Pittsburgh area. He said he was concerned that there had been more attention to the dog than to Bruce Kelley's family.

On behalf of PPT, Ms. Gerhardt, requested that the Authority convene a public hearing to seek input from the community regarding the training and tactics of Port Authority police.

Two speakers, Ms. Mary Johnson and Ms. Donna Lee, voiced their concerns regarding the lack of service on weekends in Garfield. They urged the Board to reinstate the 89 Garfield service on weekends.

Ms. Annie McGowan thanked Mr. Wayne Fontana, Ed Gainey, Ricky Burgess, Councilwoman Denise Russell and the Council Board for putting forth a motion urging Port Authority to restore service on weekends to the Garfield community.

Mr. Breisinger, on behalf of the Buses for Baldwin, thanked the Board and staff for extending the service in the Baldwin area in September. On behalf of his community, he stated that we are very pleased and happy with the expanded service. He urged the Board to continue to take a look at the areas such as Garfield to expand and support those services.

Mr. Dennis Donahoe, who is visually impaired and an avid bus rider since 1965, expressed his appreciation for the expanded service in Baldwin. He believes that many people make comments to Port Authority but their experience is very limited. He realizes that the numbers in our area have to improve and he is going to continue educating people in his area with the benefits of riding public transportation.

Mr. Jonah McAllister Erikson, Chair of the Steering Committee for Pittsburghers for Public Transit, commended the Board and Port Authority staff for their efforts in collecting community input through the online survey and the three in-person public sessions held over two different days regarding the fare policy. He feels this represents a real step forward in terms of seeking public input. Mr. Erickson stated that Pittsburgh has amongst the highest fares especially when adjusted for costs of living in the United States, and any changes to the fare structure will have lasting impacts on the transit using public.

Mr. Erikson acknowledged that Port Authority has made significant changes based on community input to its reconstruction of the light rail tracks. Although the most recent

community meeting seemed to suffer from some logistical issues, it's nonetheless a sign of progress that Port Authority has been willing to listen to and respond to concerns of communities that its infrastructure and operating changes affect.

Mr. Erickson concluded his remarks by commenting that PPT will be sharing the positive information with Port Authority gathered from a survey that the organization established in the Baldwin and Groveton communities.

This concluded the public input phase of the agenda. Mr. Hurley stated that although he mentioned at the beginning of the meeting that the Board does not comment on public speaking, he wished to make a comment on the tragedy that occurred in Wilkinsburg on behalf of the Board. He then said, "A life was lost. Mr. Kelley lost his life, and for that we are all very sorry. The Board has not seen a report, and we will not have a comment publicly on what has happened until the district attorney has issued a report. When we do have that, we will be in a position to evaluate what went on and what the professionals will tell us could or could not have happened there." He continued by stating, "Nothing is on the table. Nothing is off the table. Everything from policies, procedures and personnel will be evaluated at that time. But until then, the Board will not have any public statements, and I would ask you to at least allow the Board to first learn from the district attorney what transpired, then we will at least be informed and able to much like the rest of the community understand what did happen at that situation. Thank you and I would appreciate it if you would honor the wishes of the Board."

The Chairman called on Mr. Letwin for a report of the Performance Oversight Committee.

Mr. Letwin reported that a meeting of the Performance Oversight Committee was held on Thursday, February 18, 2016, and the minutes from the January 13, 2016 meeting were approved by the Committee.

The financial results for the month of January 2016 were reported at the meeting. Results show that Total Operating Income was slightly under budget by \$12,145 dollars while Total Operating Expenses were under budget by \$2.65 million dollars. Total Subsidies for the month of January were under budget by \$465,000, due to a timing issue.

From a year-to-date perspective, through the first seven months of the fiscal year, it was reported that Total Operating Income was \$366,000 below budget due to slightly lower passenger and ACCESS revenues. Total Operating Expenses continued to be below budget for the fiscal year by \$14.27 million dollars. It was noted at the meeting that the Authority continued to experience savings in diesel fuel expense and retiree healthcare expenses. Total Subsidies through January are \$2.1 million below budget, but this is due to a timing issue on State Operating Assistance.

From a year-to-year comparison, it was reported that Total Operating Income is ahead of FY 2015 levels by \$199,000, primarily due to higher than advertising revenue. Total Operating Expenses are \$5.3 million higher than last fiscal year due to higher wage rates and higher healthcare premiums. Total Subsidies are currently \$6.5 million higher than a year ago, primarily

due to higher State Operating Assistance and preventive maintenance receipts. Finally, it was reported that the Authority's cash position was \$66.4 million at the end of January.

There were five resolutions reviewed at the meeting and are being recommended by the Performance Oversight Committee for consideration.

Mr. Letwin stated that the Committee first reviewed six procurement actions and found the bids to be in accordance with the Authority's procurement policies and procedures, prices to be fair and reasonable, and the bidders to be responsive and responsible. The Performance Oversight Committee therefore recommends for award the six items outlined in the resolution in the total amount of approximately \$3,000,000.

On behalf of the Performance Oversight Committee, Mr. Letwin respectfully requested approval of the resolution.

It was moved, seconded and unanimously agreed that the resolution be approved as presented.

The next resolution authorizes the Authority to amend Agreements for General Architect and Engineering Consultant Services such as engineering studies, preliminary and final designs, preparation of construction and procurement bid documents, and engineering support during bidding and construction projects related to the Authority's facilities and infrastructure.

Mr. Letwin stated that on February 28, 2014, the Board awarded agreements to the two firms of Gannett Fleming, Inc. and AECOM Technical Services for an initial term of four years in the total not-to-exceed amount of \$4,000,000. As was explained to the Committee, the original amount was developed based on fiscal constraints at that time, which was prior to the Pennsylvania Legislature passing Act 89 increasing funding for repairs and improvements to Port Authority's infrastructure and facilities. As a result, additional funds are now available for repairs and improvements and since the cumulative value of work orders issued and planned will soon reach the \$4,000,000 limit and the agreements do not expire until April 30, 2018, staff made a recommendation to the Committee to increase the total not-to-exceed amount of the agreements by an additional \$2,000,000. After discussion by the Committee, however, a motion was made by the Committee to recommend increasing the total not-to-exceed amount of the agreements by an additional \$1,000,000 pending additional information from staff on planned projects and how they will affect the budget.

This resolution will authorize the Authority to increase the total not-to-exceed amount of the agreements with Gannett Fleming and AECOM Technical Services from \$4,000,000 to \$5,000,000.

On behalf of the Performance Oversight Committee, Mr. Letwin respectfully requested approval of the resolution.

It was moved, seconded and unanimously agreed that the resolution be approved as presented.

The next resolution authorizes the Authority to amend agreements for light rail transit systems contract services such as engineering studies, preliminary and final designs, preparation of construction and procurement bid documents, and engineering support during bidding construction for projects related to the Authority's light rail transit systems facilities, vehicles and infrastructure.

Mr. Letwin noted that in February 2014, the Board authorized an award of agreements to the two firms of Hatch Mott MacDonald, LLC and Jacobs Engineering Group, Inc. for four years for a total not-to-exceed amount of \$4,000,000.

Similar to the prior resolution, the original amount was developed based on then existing fiscal constraints prior to the State Legislature passing Act 89 increasing funding for repairs and improvements to the Authority's light rail transit systems facilities, vehicles and infrastructure. As a result, additional funds are now available for such repairs and improvements and since the cumulative value of work orders issued and planned will soon reach \$4,000,000, staff made a recommendation to the Committee to increase the total not-to exceed amount of the agreements by an additional \$2,000,000. Again, after discussion by the Committee, a motion was made by the Committee to recommend increasing the total not-to-exceed amount of the agreements by additional \$1,000,000 pending additional information from staff on planned projects and how they will affect the budget.

This resolution will authorize the Authority to increase the total not-to-exceed amount of the agreements with Hatch Mott MacDonald LLC and Jacobs Engineering Group, Inc., from \$4,000,000 to \$5,000,000.

On behalf of the Performance Oversight Committee, Mr. Letwin respectfully requested approval of the resolution.

It was moved, seconded and unanimously agreed that the resolution be approved as presented.

The next resolution will authorize the Authority to extend and amend an agreement for the Authority's Maintenance Work Order System. In January, 2013, the Board authorized the award of an agreement to Trapeze Software Group, Inc., to provide for the implementation of a Maintenance Work Order System for the scheduling, managing and tracking of maintenance work for the Authority's fleet.

Mr. Letwin reported that the agreement is for two years for a total not-to-exceed amount of \$4,000,000 with the option to extend the term of the agreement an additional year at the sole discretion of the Authority. The agreement also includes optional maintenance and support services for up to five years once the system is completed and accepted. The exercise of an additional year was approved by the Board on February 27, 2015 and ends on March 31, 2016.

Mr. Letwin stated that it was noted at the meeting that Trapeze has completed software engineering and is proceeding with installation. As such, this resolution will authorize the Authority to exercise the option for the five years of software maintenance and support services and to extend the term of the agreement from March 31, 2016 through September 30, 2021,

without any increase in the previously authorized total not-to-exceed amount, to allow for the completion of the installation of the Work Order System and for the performance of the maintenance and support services.

On behalf of the Performance Oversight Committee, Mr. Letwin respectfully requested approval of the resolution.

It was moved, seconded and unanimously agreed that the resolution be approved as presented.

Mr. Letwin presented the final resolution for consideration that will authorize the Authority to extend and amend an agreement to provide armored car and cash management services. In January 2012, the Authority's Board authorized an award of agreement to Brink's, Inc., to, among other services, collect, count and deposit currency and coins from Port Authority's facilities and replenish consumables at approximately 60 ticket vending machines throughout the system. The agreement was for a total not-to-exceed amount of \$3,450,000 for the first three years and contained two additional option years.

In February 2015, the Board approved the exercise of the first option year extending the agreement to March 4, 2016 and the Authority now wishes to exercise the second option year to extend the term of the agreement to March 4, 2017 with no increase in the total not-to-exceed amount.

On behalf of the Performance Oversight Committee, Mr. Letwin respectfully requested approval of the resolution.

It was moved, seconded and unanimously agreed that the resolution be approved as presented.

That concluded the report of the Performance Oversight Committee.

The Chairman called on Mr. John Tague for a report of the Planning and Stakeholder Relations Committee.

Mr. Tague stated that the Planning and Stakeholder Relations Committee did not meet in the month of February and there is nothing to report.

The Chairman called on Mr. Tom Donatelli for a report of the Audit and Finance Committee. Mr. Donatelli reported that the Audit and Finance Committee met on Wednesday, February 14 to consider authorizing a resolution to enter into an agreement for financial and pension plan audit services. The Authority, in accordance with the Board adopted procurement policies and procedures, issued a request for proposals for financial and pension plan audit services.

Mr. Donatelli reported that four proposals were received, and an informational meeting was held on January 11, 2016 for the interested firms. The six-member Evaluation Committee consisting of employees from Human Resources, Finance and Operations Divisions met to review the four proposals.

The Evaluation Committee found Maher Duessel to have a detailed project work plan, a project manager with excellent transit experience and the lowest proposed cost among the proposals. Therefore, staff recommended to the Audit and Finance Committee entering into a three-year agreement with Maher Duessel for a not-to-exceed amount of \$313,500. The agreement will contain two option years that can be exercised at the sole discretion of the Authority.

The Audit and Finance Committee recommends that the full Board adopt the resolution and enter into an agreement with Maher Duessel for the financial audit and pension audit services.

On behalf of the Audit and Finance Committee, Mr. Donatelli respectfully requested approval of the resolution.

It was moved, seconded and unanimously agreed that the resolution be approved as presented.

There was no further business to conduct.

The next Regular Meeting of the Board will be Friday, March 18, 2016.

The meeting was adjourned.