

PORT AUTHORITY OF ALLEGHENY COUNTY
MINUTES OF THE REGULAR BOARD MEETING
FRIDAY, SEPTEMBER 26, 2014

The Regular Meeting of the Board of Port Authority of Allegheny County was held on Friday, September 26, 2014, at 9:30 a.m., at the Authority's Administration Offices, 345 Sixth Avenue, Pittsburgh, Pennsylvania, 15222-2527, pursuant to due public notice given as required by law.

Board Members:

Robert Hurley, Chairman
Tom Donatelli
John Tague Jr.
Representative Dom Costa
Senator Jim Brewster
Rob Kania
D. Raja
Constance Parker
Amanda Green Hawkins
Joel Lennen, General Counsel

Media:

Jon Schmitz, Post-Gazette
Tom Fontaine, Tribune Review

Port Authority Staff:

Ellen McLean, chief executive officer, Bill Miller, Chief Operations Officer, Jim Ritchie, Communications Officer, Mike Cetra, assistant general manager Legal and Corporate Services, Pete Schenk, chief financial officer, Keith Wargo, assistant general manager Engineering and Technical Support, Barry Adams, assistant general manager Human Resources, John DeAngelis, manager Contract Administration, Amy Silbermann, data analyst, Tom Noll, director Technical Support, Ed Typanski, senior analyst Capital, Fred Mergner, assistant manager scheduling and service planning, Breen Masciotra, Communications coordinator, Dan DeBone, Government Affairs Representative, Jerimaine Ward, Professional Services contract specialist, Megan Anthony, Marketing and Public Relations associate, Dana Barber, manager Benefits Administration, Curtis Anthony, senior analyst Operating, Sheila Dillard, director Internal Audit, Robert Sechler, Professional Services contact specialist, Tony Trona, director Purchasing and Materials Management
Diane Williamson, executive assistant.

Other:

Jim Robinson, ACTC President, Joan Natko, ACTC, Carolyn Lenigan, Molly Nichols, PPT, Dennis Donahoe, PPT, Glenn Walsh, Mike Palombo, CDBP&M, Aaron Pittman, County Council, Janet Evans, CAT, Georgeanne Lingenfelter, CAT, Linda Ambroso, Leech Tishman, Jianying Zhang, Bob Ieraci, Holly Hudson, Cosmos Technologies, Terry Breisinger, James Tomko, Thomas Maglicco, Annette Kroll, Joe DiFiore, Parsons Brinckerhoff, Nick Coles, PPT, Dean Mougianis, PPT.

Following the recital of the pledge of allegiance, recommendation was made for approval of the minutes of the July 25, 2014 Regular meeting. A motion was moved, seconded and passed. [Ms. Green Hawkins abstained as she was not in attendance at the July 25, 2014 meeting].

Under the public comment portion of the agenda, the Chairman called on Mr. James Tomko and Mr. Thomas Maglicco. Mr. Tomko requested the Board to extend bus service directly to Penn State, McKeesport campus and offered space for a park and ride and comfort stop for our drivers if the

service is added. Port Authority used to provide a limited amount of bus service to the campus, but it was eliminated as part of the March, 2011 service reductions. Although Penn State currently funds its own shuttle between Port Authority's McKeesport Transportation Center and the Penn State campus, Mr. Tomko feels that the University would recruit more students from the Pittsburgh Public Schools and surrounding neighborhoods, especially the Pittsburgh Promise students.

Mr. Tom Maglicco, chief of staff for State Representative Marc Gergely, whose district includes the Penn State campus area, stated that he was here to thank the Board for its consideration of Mr. Tomko's proposal and also to consider bringing back the McKeesport/White Oak bus. He had over 500 signatures from the McKeesport/White Oak area requesting the Board to restore the bus service as it is a vital link to work, doctors, dentists, schools, and pharmacies in that area.

Mr. Tomko, as a former employee, commended this Board and executive staff. In the years past when funding became available, it was used up right away. He wanted to thank the Board for the way Port Authority is going about allocating the funding from Act 89 and not just randomly restoring routes haphazardly.

The Chairman then separately called upon Bob Ieraci, Terry Breisinger, Jianying Zhang, Dennis Donahoe and Nicholas Coles. All speakers made appeals to restore the bus service in the Baldwin area that was eliminated during the 2011 service reductions.

The final speaker was Mr. Jonathan Robison, vice president of ACTC. Mr. Robison requested that the Board urge Mr. Fitzgerald to use some of the \$9 million drink tax money on hand to restore service starting with Baldwin Borough. Mr. Robison also questioned the BRT, asking what are the goals and parameters of BRT. He stated that no one has fought longer or harder to improve service in Oakland than he has.

After the public comment period, the Chairman called on Ms. Parker for a report of the Performance Oversight Committee.

Ms. Parker reported that before presenting her usual report of the Performance Oversight Committee held on Thursday, September 18, 2014, she would like to present a resolution previously presented to the Board at its July 2014 meeting. At that meeting, there were seven members present at the meeting, six of whom voted in favor of the resolution with one abstention. Because the Port Authority Act requires seven consents for action to be taken, the resolution did not pass. Accordingly, Ms. Parker re-presented the following resolution.

Ms. Parker reported that this resolution authorizes the Authority to extend and amend the agreement with Parsons Brinckerhoff, Inc., for Bus Rapid Transit project activities.

In July 2011, Port Authority entered into an agreement with Parsons Brinckerhoff to provide Bus Rapid Transit project activities for an initial term of two years for a total not-to-exceed amount of \$1.5 million dollars, with the option to extend the term of the Agreement up to an additional three years at the sole discretion of the Authority.

The activities were to include services such as an alternatives analysis and a National Environmental Policy Act review in order to qualify for federal funding consideration for a proposed Bus Rapid Transit line between downtown, Oakland and other east End neighborhoods. Services also included

an option, to be exercised at the Authority's sole discretion, for the performance of preliminary engineering related to the design of the project.

In June 2013, the Authority authorized an amendment to the agreement to exercise the first of the three option years to extend the agreement one year with no increase to the previously authorized total not-to-exceed amount. In July 2014, the Authority authorized to extend the term of the Agreement to September 30, 2014 with no increase in the previously authorized total not-to-exceed amount.

To date, certain services have been performed by Parsons Brinckerhoff, and in order to further advance the BRT project, various additional services, including the preliminary engineering work option that was not previously exercised by the Authority, need to be completed.

It was noted at the July Performance Oversight Committee meeting that the Authority is currently in the process of negotiating a Memorandum of Understanding with Allegheny County, City of Pittsburgh and the Urban Redevelopment Authority for the purpose of further pursuing the BRT project and to assist in applying for Federal "New Starts" or "Small Start" funding with the FTA.

So in order to further advance the BRT project, the Authority recommends completely exercising the second option year to extend the agreement one additional year to July 31, 2015, exercising the option for preliminary engineering, and increasing the total-not-to-exceed amount from \$1.5 million dollars to \$5.5 million dollars.

Before a vote was taken, Mr. D. Raja commented that as reported by Ms. Parker, he abstained at the July 2014 meeting and he is going to abstain again this time. He stated that, "the reason is that we have limited dollars as a Board, and the Board has not come to a conclusion of what the priorities are." He noted that he knows BRT is important, Baldwin is important too.

On behalf of the Performance Oversight Committee, Ms. Parker respectfully requested approval of the resolution as presented. It was moved, seconded and agreed that the resolution be approved as presented. Mr. D. Raja abstained.

Ms. Parker then began her regular report by highlighting the financial results that were presented at the September 18, 2014 Performance Oversight Committee meeting.

It was reported that the financial results for the month of August ended with a surplus of \$300,000. Total operating income for the month was under budget due to passenger revenue ending the month under budget. Total expenses for the month were \$1.6 million under budget due to the materials and supplies category ending the month under budget.

It was also reported that total subsidies for the month were under budget largely due to a timing issue.

From a year-to-date perspective, the Authority has a surplus of \$4.7 million through August. Total operating income is under budget due to variances in passenger revenue and advertising revenue. Total expenses year-to-date is \$5.5 million under budget. This variance is attributable to employee benefits, materials and supplies and purchased services categories being significantly below budget.

Operating subsidies year-to-date are under budget which is a timing issue as well and it was reported at the meeting that Port Authority's cash balance as of August 31, 2014 was \$50.5 million.

Ms. Parker reported that there were five resolutions reviewed at the meeting and are being recommended by the Performance Oversight Committee for approval.

The Committee first reviewed nine procurement actions, which are outlined in your packet, and found these bids to be in accordance with the Authority's procurement policies and procedures, prices to be fair and reasonable, and the bidders to be responsive and responsible.

The Performance Oversight Committee therefore recommended for award the nine actions in the total amount of approximately \$43 million.

On behalf of the Performance Oversight Committee, Ms. Parker respectfully requested approval of the resolution as presented.

It was moved, seconded and unanimously agreed that the resolution be approved as presented.

The next resolution authorizes the Authority to enter into agreements with a pool of firms to provide legal services.

The Legal Services RFP was publicly issued in early May and proposals were due early July. Ms. Parker reported that the Performance Oversight Committee is recommending the award of contracts to the pool of firms in the various fields of law identified in your packet. The agreements will be for a five-year period with the option to extend the term of the agreement up to three additional years. Services will be provided on an as-needed basis effective January 1, 2015.

The committee also recommended that Eckert Seamans continue to serve as the Board's solicitor and that Campbell Durrant continue to serve as the Authority's primary labor counsel.

On behalf of the Performance Oversight Committee, Ms. Parker respectfully requested approval of the resolution as presented.

It was moved, seconded and unanimously agreed that the resolution be approved as presented.

The next resolution authorizes the Authority to extend and amend the agreements with a pool of firms to provide medical case management and vocational case management services.

In July 2011, Port Authority issued a request for proposals to obtain a pool of firms to provide medical case management and a pool of firms to provide vocational case management services.

In November 2011, the Authority's Board authorized the award to four firms to provide the services on an as-needed basis for an initial term of three years for a total not-to-exceed amount of \$300,000. At the sole discretion of the Authority, the agreements also contained two additional option years.

Ms. Parker stated that the Authority has decided that it is in its best interest to exercise the first option year to November 30, 2015 with three of the four firms listed in your packet with no increase in the not-to-exceed amount.

On behalf of the Performance Oversight Committee, Ms. Parker respectfully requested approval of the resolution as presented.

It was moved, seconded and unanimously agreed that the resolution be approved as presented.

The next resolution authorizes the Authority to amend the agreements with a pool of firms to provide Information Technology Consulting Services.

In June 2010, Port Authority issued a request for proposals to obtain a pool of firms to provide information technology consulting services and ultimately entered into agreements with the firms listed in Exhibit A to provide the specified services, on an as needed basis, for a three-year period with two option years for a total not to exceed amount of \$4.5 million.

In July 2013, the Board approved the first option year to extend the agreements until September 30, 2014.

Ms. Parker advised that the Authority has now determined that it is in its best interest to extend the term of the agreements with the same firms for the second additional option year to September 30, 2015, with no increase in the not-to-exceed amount.

On behalf of the Performance Oversight Committee, Ms. Parker respectfully requested approval of the resolution as presented.

It was moved, seconded and unanimously agreed that the resolution be approved as presented.

The final resolution authorizes Port Authority to award a construction contract for the Collier Garage project.

The work involved in the project includes installation of two new three-post lifts to accommodate articulated buses, the relocation of an existing lift, expansion to the garage and repairs of the concrete floor slab in the bus storage bypass lane.

Bid documents were prepared and publicly advertised, and six bids were received. After review of the bids, it was determined that the bid of Waller Corporation is the lowest responsive bid meeting the specifications of the contract.

Ms. Parker stated that the Performance Oversight Committee recommended that the contract be awarded to Waller Corporation in the amount of \$1.1 million, subject to completing all pre-award requirements.

On behalf of the Performance Oversight Committee, Ms. Parker respectfully requested approval of the resolution as presented.

It was moved, seconded and unanimously agreed that the resolution be approved as presented.

Ms. Parker reported that the Committee received a presentation of the Rail Transit Safety Review Program. The program is a statewide program established by the Pennsylvania Legislature and is funded and operated by the Pennsylvania Department of Transportation to provide comprehensive

and ongoing safety and security assessments of rail fixed guideway transit systems within the Commonwealth of Pennsylvania.

This concluded the report of the Performance Oversight Committee.

The Chairman called on Mr. Tague for a report of the Planning and Stakeholder Relations Committee.

Mr. Tague reported that he had a few items although the Planning and Stakeholder Relations Committee did not meet this month.

Mr. Tague reported that the Authority has been charged by the FTA to make a greater effort to reach our Hispanic community. Our staff has established a campaign to do this through our Community Outreach Program and is making an intentional effort to improve communications as the population continues to increase.

Mr. Tague continued reporting that along those lines, we've had an opportunity to participate in two significant events recently. Port Authority participated in PARK parking day which is an annual worldwide event that has really caught on in Pittsburgh. Artists, designers and residents temporarily transform metered parking spaces. This year, we had a presence in Beechview where a space was converted near the Brew on Broadway Coffee Shop. Port Authority offered materials about riding transit including a Spanish version of our Transportation 101 brochure that was available to the local Hispanic community.

The other event held on September 20 featured a series of events that were held in Garfield celebrating the National Hispanic Heritage Fund. Port Authority participated bringing the Transit 101 and ConnectCard information published in Spanish. The Authority staff intends to continue these efforts.

Mr. Tague reminded everyone that more than 30 Port Authority bus routes will be detoured on Sunday, September 28, due to the 37th annual Richard S. Caliguiri Great Race.

This concluded the report of the Planning and Stakeholder Relations Committee report.

The next regularly scheduled meeting of the Board is Friday, October 24, 2014.

As there was no more business to be conducted by the Board, the meeting was adjourned.