

PERFORMANCE OVERSIGHT COMMITTEE MEETING

January 17, 2020

The meeting was called to order at 9:00 a.m. in Port Authority's Neal H. Holmes Board Room located on the fifth floor of the Heinz 57 Center with the following in attendance:

Board Committee Members

Michelle Zmijanac, Chair
Representative Lori Mizgorski
Representative Austin Davis

Other Board Member

John Tague
Ann Ogoreuc
Jennifer Liptak

1. Approval of Minutes:

The Committee approved the minutes from the November 14, 2019 Performance Oversight Committee meeting.

2. Proposed Resolutions:

There were six resolutions reviewed by the Performance Oversight Committee.

Mr. Trona presented five procurement items and the Committee determined the bids to be in accordance with the Authority's procurement policies and procedures, the prices to be fair and reasonable, the bidders to be responsible and the bids responsive. The Performance Oversight Committee agreed to recommend awarding the five items for the total amount of approximately \$3.3 million dollars.

Mr. Wargo presented the next resolution seeking authorization to award contracts for roofing, electrical and HVAC upgrades at the Manchester, East Liberty and West Mifflin Garages.

He explained that in order to perform the work, bid documents were prepared for a General Construction Contract, an Electrical Construction Contract, and an HVAC Construction Contract for the Project. Two bids were received for the General Construction Contract, two bids were received for the HVAC Construction Contract and three bids were received for the Electrical Construction Contract.

The Committee determined that the bid of Miller-Thomas-Gyekis, Inc., in the amount of \$6,717,700.00, for the General Construction Contract, the bid of D&G Mechanical, Inc., in the amount of \$1,629,081.00, for HVAC Construction Contract, and the bid of Merit Electrical Group, Inc., in the amount of \$169,000.00, for the Electrical Construction Contract, are the lowest responsive bids from responsible bidders meeting the Authority's specifications for the Contracts.

The Performance Oversight Committee agreed to recommend that the respective contracts be awarded to Miller-Thomas-Gyekis, Inc., D&G Mechanical, Inc., and Merit

Electrical Group, Inc., subject to the successful completion of all pre-award requirements.

Mr. Wargo presented the next resolution seeking authorization to award a construction contract for the Mt. Washington Tunnel Electrical System Improvements project. The Committee determined that the bid of Wellington Power Corporation is the lowest responsive bid from a responsible bidder meeting the Authority's specifications.

The Performance Oversight Committee agreed to recommend that the Contract be awarded to Wellington Power Corporation, in the amount of \$11,588,800, subject to the successful completion of all pre-award requirements.

Ms. Colon presented the next resolution seeking authorization to amend and restate Port Authority's Equal Employment Opportunity and Anti-Harassment Policy. She explained that since November of 1971, Port Authority has maintained and enforced written policies concerning equal employment opportunity, the prohibition of sexual harassment in the workplace and a procedure for the filing and investigation of discrimination or harassment complaints.

On January 22, 2010, the Authority's Board adopted a comprehensive Equal Employment Opportunity and Anti-Harassment Policy to consolidate prior policies into one policy reflecting the Authority's continued commitment to providing a workplace free from discrimination and/or harassment.

As part of its ongoing efforts to continually review and improve the Policy, and to comply with its federal Title VI compliance and review requirements, the Authority has made certain proposed amendments to the Policy, as set forth in Exhibit A attached to the resolution.

The Committee agreed to recommend adopting the proposed amendments to the Policy and to issue the amended policy to all Port Authority employees.

Mr. Cetra presented the next resolution pertaining to an accident involving a Port Authority bus that occurred on July 28, 2016 on Bellefield Avenue at the intersection of Fifth Avenue in Oakland.

He explained that as the bus operator was attempting to make a left turn from Bellefield Avenue onto Fifth Avenue, the bus struck Ms. Linda Wozman, and she has submitted a personal injury claim to the Authority seeking monetary recovery for the damages that she allegedly sustained as a result of the accident.

As the parties have reached an amicable agreement to fully and finally settle the claim in the total amount of \$150,000, subject to approval by the Authority's Board, the Committee agreed to recommend authorizing a settlement payment in the total not-to-exceed amount of \$150,000, through a release form approved by counsel, to fully and finally settle the claim.

Mr. Huffaker presented the final resolution seeking authorization to enter into an agreement to provide Long Range Transportation Planning Services.

He reported that in order to obtain qualified firms to perform the services, a Request for Proposals detailing the required scope of services was prepared and publicly advertised and four proposals were received.

The proposal submitted by Michael Baker International, Inc., has been determined to be the highest-rated proposal for the performance of the Services.

The Performance Oversight Committee agreed to recommend entering into an agreement with Michael Baker International, Inc., in a form approved by counsel, for a total not-to-exceed amount of \$1.6 million for the initial two-year period of the agreement, with the option to extend the term of the agreement up to two additional years, at the sole discretion of the Authority.

With no further business, the meeting was adjourned.

APPROVED