

**Request to Make Presentation to
Port Authority of Allegheny County's Board***

Instructions for completion of Request Form: Please insert a response to all information that is required below (please write or type "N/A" where information is not applicable to a particular request). Upon completion of this Request Form, please return it to Port Authority via hand delivery or via United States mail to the following address:

Port Authority of Allegheny County
Attention: Chairman of the Board
345 Sixth Avenue, Third Floor
Pittsburgh, Pennsylvania 15222-2527

In the alternative, please return it to Port Authority via facsimile at 412-566-5111, "Attention: Chairman of the Board." **All requests must be completed and received by Port Authority at least five (5) business days prior to the date of the Board meeting at which the presenter wants to appear.**

1) Date of Board meeting at which presenter wants to appear:

2) Name of presenter:

3) Organization represented:

4) Title of presenter, if representing an organization:

5) Mailing address, telephone number, and e-mail address of presenter and/or organization presenter is representing:

6) Name of other individuals (and title, if presenting on behalf of an organization) who will be accompanying presenter:

7) For organizations, name of any other individual that will also be speaking (limit of one [1] additional presenter per organization represented):

8) Please describe the purpose and nature of your presentation to Port Authority's Board:

*** By submitting this request to Port Authority, the presenter confirms that they have read and understand the policy for "Presentation by Members of the Public to Port Authority of Allegheny County's Board."**